

Minutes of the 240th meeting of the Stainton & Thornton Parish Council held on Tuesday, 14 August 2018 at 7.15 p.m. in the Memorial Hall, Stainton

Present: Parish Councillors A. Liddle (Chair), D. Coupe, A. Conroy, C. Dean, D. Fewtrell. J. Holmes (Clerk to the Council).

59/18. Apologies and Declarations of Interest – Cllrs. A. Cooper, B. Neale. (Holidays)

60/18. Register of Members' Interests – In accordance with Middlesbrough Council's Code of Conduct and Regulations the requisite forms of registration of interests were distributed to all councillors for completion and return to the Monitoring Officer in due course.

61/18. Public Participation – Opportunity for members of the public to address the Council
– None

62/18. The Minutes of the 239th meeting held on Tuesday 12 June 2018 were approved by the Parish Council and duly signed as a true record by the Chair.

63/18. Matters arising from the above Minutes

- a) **Neighbourhood Plan/Middlesbrough Council Local Plan – Preferred Options.** – An update was given by the Chair including the response by the Parish Council to the Local Plan Preferred Options. The Neighbourhood Plan wording of policies regarding future development is almost complete. When finalised the plan would need to be approved by the Neighbourhood Plan Group and the Parish Council after which it would be submitted to the Inspector for approval, hopefully before the end of the year. It is anticipated the completed Neighbourhood Plan would be submitted to Middlesbrough Council in early 2019. The next meeting of the NP Group is scheduled for 21 August.
- b) **Provision of Bus Services through Stainton** – The extension to the current service is due to commence on 3 September when buses will also be routed to Hemlington, Coulby Newham and the Parkway Centre. The re-positioning of 2 bus stops (bottom of Strait Lane and Hemlington Road opposite Fawcett Avenue) is still to be completed by Tees Valley Connect.
- c) **Dog Fouling Problems** – Still an ongoing problem. Some dog fouling signs have been damaged and need replacing. New signs have been requested from MBC.
- d) **Gala Day 2018** – The event held on 15 July proved very successful and was well attended by local residents making a profit of just over £1000. This money would be carried forward to fund future events however the Gala Day group donated £300 (£100 each) to the 3 charities who attended on the day.
- e) **106 Monies** – The Chair reported he had been in contact with Gina Dowson, Lawyer with Taylor Wimpey who confirmed the amended documentation was awaiting signature by their Land Department before being returned to Middlesbrough Council.
- f) **General Data Protection Regulations** – In accordance with the regulations each councillor had recently been served with an appropriate Privacy Notice. A GDPR Toolkit for local councils had been published by NALC and circulated to all councillors for their information

- g) **Parish Council Website** – The Clerk reported the website was currently under construction and the content is being constantly evaluated against similar council websites. At this stage there has been no cost to the Parish Council.
- h) **Roadside Speed Display Unit** – Cllr. Coupe reported that he had arranged with Middlesbrough Council to site units in Stainton and Thornton, monitoring vehicle speeds. The data would be analysed and reported back to the Parish Council in due course.

64/18. The Report of the Clerk to the Parish Council

The following magazines are on circulation to Parish Councillors: Local Council Review, The Clerk and CPRE North East Newsletter.

NALC circulars and information received from CLCA have been forwarded to all councillors where appropriate.

Financial Statement 14.8.18.

Income since last meeting: **Nil**

Expenditure since last meeting: **£1061.90** Approval required.

28.6.18.	Hall Hire (Parish Council)	48.00
28.6.18.	Hall Hire (Neighbourhood Plan)	48.00
28.6.18.	Hall Hire (Environment Committee)	16.00
28.6.18.	CDLAC (GDPR Training)	27.00
4.7.18.	FSTGS (Annual Donation)	200.00
4.7.18.	FSTGS (Maintenance Contract)	500.00
14.7.18.	Baines Jewitt (Professional Services)	38.40
14.7.18.	A.Liddle (Compost)	37.00
14.7.18.	A.Liddle (Printer Inks NP)	24.00
6.8.18.	Prontaprint (Newsletters)	123.50

Balances: Parish Council **£11400.50** Neighbourhood Plan **£478.00** Total: **£11878.50**

Resolved: All payments aforementioned approved.

The Annual Governance Statement and Accounting Statement 2017/18 approved by the Council, signed by the Chair and RFO has been published and available for public viewing on the MBC website on the web page 'Stainton and Thornton Parish Council Accounts 2017-18'.

65/18 Committee Reports:

- a) **Planning:** - Recent planning applications received were non-contentious and included:
 - 4 Glebe Gardens – Single Storey extension to rear. (18/0479/FUL).
 - 10 Roseberry Drive – 2 dormers with windows to side. (18/0431/FUL).
 - Stainton Vale Farm – Single storey extension to side. (18/0436/FUL).

Chair reported that he had received notification regarding the Hemlington North Draft Development issued by Middlesbrough Council which suggested they would relax the restrictions on building height and allow more than 2 storey properties to be built on that site. This is contrary to the current planning restrictions (Local Plan H23) and if permitted could open the 'floodgates' to other developments within the parish council area. Following discussion, it was unanimously decided to write to Middlesbrough Council and object strongly to this proposal.

Resolved: Chair to write to Middlesbrough Council on behalf of the Parish Council objecting to the proposals contained in the Hemlington North Draft Development Plan.

- b) Environment Committee (aka Green Finger Gang):** Cllr. Coupe reported that the summer planting by volunteers and residents was evident to all with wonderful floral displays throughout the two villages. There were 2 new planters to be positioned and the sites would be decided at the next Environment meeting which would be on 28 August 2018, 6.30pm in the Memorial Hall.

- c) Crime and Disorder:** No incidents of serious crime had been brought to the attention of the Parish Council however that had been reported anti-social behaviour by persons camping in High Rifts field. Concern had been expressed about persons purporting to be ex-offenders going door-to-door trying to sell household cleaning materials. Certain parts of Stainton were a designated 'no cold calling area' and it was suggested that this be extended to all of the village. Although not enforceable, the appropriate signage may deter future incidents. Cllr. Coupe to contact Julie Pearce at MBC regarding signage.

66/18. Friends of Stainton & Thornton Green Spaces: Cllr. Liddle reported that the AGM was held on 9 July. The Thursday morning group now had dedicated teams allocated to areas and tasks. The recent spell of dry weather had allowed the teams to continue the maintenance of seats and noticeboards. The tree thinning programme in Maelor Wood is ongoing and a grant application made to 'Awards for All' which is currently under consideration. Special thanks go to Alan Conroy and Nick Cubitt who have done tremendous restoration work to the damaged badger carvings. These carvings will be re-sited in a more public viewed area in the hope that risk of vandalism will be greatly reduced.

67/18. Clerk to the Parish Council – Contract of employment, Hours of work, Pay and allowances.

Regulations had decreed that the current Clerk to the Parish Council, previously a parish councillor, could not be paid for undertaking the role for a period of 12 months from commencement. The 12 month period expires on 31 August and the Clerk would be entitled to receive pay and allowances in accordance with current NJC National Agreement on Pay and Conditions of Service for Local Government Services as from 1 September 2018. After discussion it was decided that the clerk's weekly hours of work would total 7 hours and the salary scale point would be SCP 17 - £9.68 per hour. A contract of employment and job description would be drawn up.

Resolved: A contract of employment between Stainton and Thornton Parish Council and Mr James Holmes, Clerk to the Council be drawn up and signed by both parties

68/18. Cleveland Local Council Association – Cllr Liddle reported on the meeting held 19.6.18. with the Tees Valley Mayor, Ben Houchen. The Mayor explained how he had high hopes for the SSI site at Redcar and also the future operation of Teesside Airport. Constructive conversations were had addressing issues appertaining to local councils represented at the meeting. It is anticipated that the Tees Valley Mayor will attend a meeting of the Community Council in November.

69/18. Memorial Hall Clock – The Chair of the Trustees of the Memorial Hall, Stainton was requesting the Parish and Community Councils to share the cost (£550) of recent repairs to the Memorial Hall Clock and that any future maintenance be split three ways. The request was accompanied by a brief history of installation and maintenance since 1999. Following discussion, it was agreed that there was no record of responsibility for the Parish Council to maintain or repair the clock which was under the ownership of the Memorial Hall. The Parish Council was minded not to enter into any agreement for future maintenance as it would be constrained by its adopted Financial Regulations. However, as a goodwill gesture it was agreed that the sum of £100 be donated towards the cost of recent repairs.

Resolved: The sum of £100 be donated to Stainton Memorial Hall in respect of recent clock repairs.

70/18. Asset Register – It was agreed that Cllr. A. Conroy undertake a review of the assets of the Parish Council and that any under item under the value of £100 be disregarded.

Resolved: In determining the assets of the Parish Council any item under the value of £100 will be disregarded.

71/18. Date of the 241st meeting of the Parish Council: Tuesday 9 October 2018. 7.15pm in the Memorial Hall.

The Chair formally closed the meeting at 9.30pm

Agreed and signed as a true recordDate

Minutes taken by: J. Holmes, Clerk to the Council, 13 Strait Lane, Stainton, TS8 9BB. Email: staintonparishcouncil@btinternet.com Tel: 01642 296060. 07980 572115.